



4<sup>th</sup> October 2016

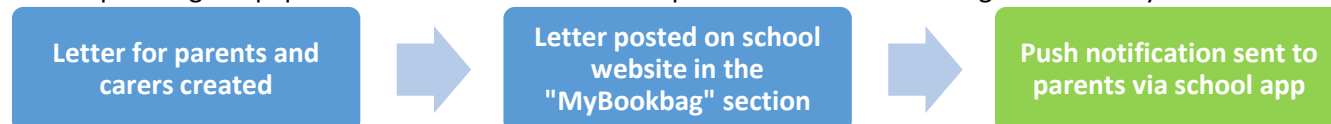
Dear Parents & Carers

## Paperless Communication

As part of our ongoing process of improving home-school communication, after half term we will be adopting a paperless approach for the majority of letters home. With the growth in email, smartphones and the general use in home computers we appreciate this is now the preferred method of communication for many parents and carers. With this in mind, the school has invested in a new website and app as there are many benefits for all parents and carers in adopting this method of communication:

- Communicating with home directly is a more reliable and quicker way of delivering letters and notices home.
- There are considerable costs savings and a reduced environmental impact. As a school we feel the savings we make are best spent on directly on your child's education.

We are planning our paperless shift after half term. The process for communicating electronically is as follows:



In addition to letters home we also send out a weekly eNewsletter every Friday with a roundup of achievements for the week and a look to the weeks ahead.



## What parents and carers need to do:

The majority of parents and carers have already done these next two steps, but in case you haven't here's what to do:

- If you have a smartphone (Android or IOS) please visit the app store and download the free school app. You can visit our website for further details here: <http://chandlersridge.org.uk/our-school-app/>
- Visit our website and register to receive our weekly eNewsletter by email here: <http://chandlersridge.org.uk/join-us/sign-up-for-our-weekly-enewsletter/>

We will continue with our present system for those parents and carers who express a preference for paper based communication (please turn over for more details), but the benefits are compelling and we hope that you will join us in our efforts.

Yours sincerely

Mrs Lidgard, Head Teacher



Chandlers Ridge  
Academy

**PLEASE NOTE – YOU ONLY NEED TO RETURN THIS FORM IF YOU CHOOSE TO  
OPT OUT OF THE PAPERLESS SYSTEM**

**PLEASE PRINT CAREFULLY**

<b>Child's name</b>		<b>Class</b>	
<b>I would like to receive PAPER letters instead of push notifications</b>		<b>TICK HERE</b>	
<b>Print name</b>		<b>Signed</b>	
<b>Relationship to child</b>		<b>Date</b>	

**PLEASE RETURN THIS FORM TO THE SCHOOL OFFICE BY  
FRIDAY 21<sup>ST</sup> OCTOBER 2016**